

APPLICATION FOR ADDITIONAL HRA

1. NAME & DESIGNATION:
2. DATE OF JOINING AT MC GANGTOK:
3. LAST PLACE OF POSTING:
4. PLACE OF POSTING BEFORE JOINING IN NORTHEAST/ SIKKIM REGION:

5. HRA AND LICENSE FEE AT PRE-REVISED RATE PAID TO ME AT PLACE OF BEFORE JOINING IN NORTHEAST/ SIKKIM REGION:

6. WHETHER THE HOUSE AT LAST PLACE OF POSTING OUTSIDE NORTHEAST/ SIKKIM REGION WAS OWN HOUSE OR RENTED ONE? ADDRESS OF THE HOUSE AND RENT PAID IF ANY:

CERTIFIED THAT:

- THE HIRED PRIVATE ACCOMODATION/ OWN HOUSE AT THE LAST PLACE OF POSTING OUTSIDE NORTHEAST/ SIKKIM REGION IS PUT FOR BONAFIED USE OF THE MEMBERS OF MY FAMILY
- I HAVE NOT SHIFTED MY FAMILY TO GANGTOK, THE PLACE OF POSTING AND NOT CLAIMED TRANSFER ALLOWANCES FOR MY FAMILY ON MY TRANSFER TO GANGTOK.
- THE FACTS MENTIONED ABOVE ARE TRUE AND I SHALL HOLD MYSELF RESPONSIBLE FOR ANY INFORMATION FOUND FALSE LATER ON.

I HEREBY UNDERTAKE TO REFUND THE MONEY DRAWN ON ACCOUNT OF ADDITIONAL HRA APPLIED FOR HEREIN IF ANY STAGE IT IS FOUND THAT, I AM NOT ELIGIBLE FOR THE SAME.

STATION: MC GANGTOK

DATED:

SIGNATURE OF THE GOVT. SERVANT

NAME:

DESIGNATION:

ANNEXURE-IIA

(In substitution of the certificates prescribed in Annexure II-A and II-B of the Ministry of Finance O.M. No. R.R. (27)-E.II (B)/ 64 dated 27/11/1985)

CERTIFICATE TO BE FURNISHED BY CENTRAL GOVT. SERVANT

1. I certify that I (have applied for the Govt. accommodation in accordance with the prescribed procedure but) have not been provided with the Govt. accommodation (have refused the allotment of Govt. accommodation) during the period in respect of which the allowance is claimed.
2. I certify that I am residing in a house hired/ owned by me/ my wife/ husband/ daughter/ father/ mother/ a Hindu undivided family in which I am coparcener.
3. I certify that I am Incurring some expenditure on rent

Contributing towards rent

Or

I certify that the rent value of the house owned by me/ owned by a Hindu undivided family in which I am residing in acceptable in the manner specified in Para. 7 of the O.M. No. R.R. (27)-E.II (B)/ 64 dated 27/11/1985 certify that I am paying/ contributing towards house or property tax.

4. I certify that I am not sharing accommodation allotted to my parent (child) by the Central Govt., an Autonomous public undertaking or a Semi-Govt. Organization such a Municipality, Port trust, etc. allotted rent fare to another Govt. servant.
5. I certify that my husband/ wife/ children/ parent who is/ are sharing accommodation with me allotted to another employee of the Central/ State Govt. / autonomous public undertaking or a Semi-Govt. Organization like Municipality, port trust, etc. is/ are not in receptor house rent allowance from the Central/ State Govt. servant Govt. / Autonomous public undertaking or a Semi-Govt. Organization like Municipality, Port trust, etc.
6. I also certify that my husband/ wife has not been allotted accommodation at the same station by the Central/ State Govt./ autonomous public undertaking or a Semi-Govt. Organization like Municipality, Port trust, etc.

Station: MC Gangtok
Dated:

Signature of the Govt. Servant
Name:
Designation: