

CERTIFICATE FOR TRANSFER T.A. BILLS

1. Certified that my family consisting of my wife, daughters aged sons agedwho is residing with me and wholly dependent on me, accompanied me on transfer.
2. Certified that the railway / bus fares / car hire charges claimed in respect of self and family members were actually paid.
3. Certified that personal effects, weighing kgs were actually transported by me from ----- to ----- on the occasion of my transfer in ----- and that the expenditure incurred thereof was not less than the sum claimed herein.

Details of actual expenditure are given below as per receipts enclosed.

<u>Station from and to</u>	<u>Mode of conveyance</u>	<u>Amount</u>
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Rs.

Signature and date

4. Certified that personal effects were transported by the “Quick Transport service” and they reached the destination within the specified period.
5. Certified that a chauffeur or cleaner, other than a domestic servant, was actually employed and that no one (the chauffeur or cleaner) actually travelled by rail on the section for which transportation charges of the motor car by rail is claimed.
6. Certified that my wife / husband / who is employed under Central govt. and who has been transferred from towithin six months of my transfer has not already claimed any transfer T.A. in consequence of her / his transfer / is not employed.

Signature

Designation