

To
The Deputy Director General of Meteorology,
Regional Meteorological Centre,
Alipore, Kolkata – 27

(Through proper Channel)

Sub: FIXATION OF PAY ON PROMOTION / MACP

Respected Sir,

I have been promoted/granted MACP to the post of
with effect from Vide

I request you to kindly fix my pay in the promoted cadre under the following provision:

1. My pay may be fixed in the higher post on the basis of FR. 22.I straightway without my further review on accrual of increment in the pay scale of the lower post.

OR

2. My pay on promotion may be fixed initially in the manner as provided under FR.22.I (a)(1) which may be refixed on the basis of the provision of FR. 22.I on the date of accrual of next increment in the scale of lower post.

Thanking you,

Yours faithfully,

Place:

Date:

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