

ANNEXURE III A

CERTIFICATE TO BE FURNISHED BY A GOVERNMENT SERVANT DRAWING PAY ABOVE Rs 750.00 P.M. FOR THE GRANT OF HOUSE RENT ALLOWANCE IN TERMS OF PARAGRAPHS.

1. I certify that I am residing in a rented house (address of premises) .....  
.....  
as a sub tenant in a house ( address of premises ) rented by another Government servant , viz  
..... (Name, designation and office).  
From the ..... to ..... and I am paying monthly rent  
of Rs ..... this includes / does not includes.
  - a) Rent of refrigerator ( if otherwise unfurnished) Rs. ....
  - b) Rent of furniture at 25% of my pay Rs. ....
  - c) Occupier's share of municipal and other taxes not legally Payable by the tenant Rs .....
  - d) Service taxes levied separately and described as such for the period ..... Rs. ....
2. I certify that I am myself not a sub-tenant of another Government servant.
3. I certify that accommodation in respect of which the allowances is claimed is nor sublet or occupied normally by any person other than
  - (a) members of my family as defined in para 2(c) of ministry of finance OM. No. F-2(37)-E.II(p)/ 64 dated the 27<sup>th</sup> November1965 and or
  - (b) my spouse/son(s)/daughter(s) parents who is/are not drawing any house rent allowance from Central Government, State Government / Autonomous public Undertakings/ Semi-Government organization such as Municipality, Port Trust/ Autonomous Bodies having been brought into existence by an act of Parliament such as National Banks, Life insurance Corporation of India act.
4. I certify that I have applied for Government accommodation in accordance with the prescribed procedure but have not been provided with/refused the allotment of Government accommodation during the period in respect of which the allowance is claimed.
5. I also certify that my wife/husband has not been allotted family accommodation of the same station by the Central Government, a State Government, Autonomous Public Undertakings or a Semi- Government Organization such as Municipality, Port Trust etc.
6. I also certify that:  
The accommodation for which house rent allowance has been a part of the accommodation for which house rent allowance is claimed by me is used for other than bonafide residential purposes. Purposes since .....

**HOUSE RENT ALLOWANCE CLAIMED**

Cases in which accommodation is not sub-let occupied by non-family members.

Monthly rent paid excluded sub-items (a) (b) (c) and (d) of item (1) above	Rs. ....
10 per cent of pay	Rs. ....
House rent allowance claimed	X – Y (Subject to prescribed ceiling ).
	Rs. ....

Cases in which accommodation is sublet/occupied by non-family member.

Monthly rent paid excluded sub-items (a) (b) (c) and (d) of items (1) above	=
Rent to be taken	= -----
10 per cent of pay	=
House rent allowance claimed	= ----- ( subject to prescribed ceiling).

Signature of the claimant.

UNDERTAKING

\* I, Shri \_\_\_\_\_ at present posted at \_\_\_\_\_ as \_\_\_\_\_ do hereby state that the expenditure was actually incurred on payment of house rent and neither I nor in the name of my spouse/ dependents own/owns residential accommodation at \_\_\_\_\_.

\* Residential accommodation is owned by me /by my spouse/by my dependent parents/ children's at \_\_\_\_\_.

Signature :  
Name :  
Designation:  
Station :

\* (Strike out which is not applicable)

UNDERTAKING

\* I, Shri \_\_\_\_\_ at present posted at \_\_\_\_\_ as \_\_\_\_\_ do hereby state that the expenditure was actually incurred on payment of house rent and neither I nor in the name of my spouse/ dependents own/owns residential accommodation at \_\_\_\_\_.

\* Residential accommodation is owned by me /by my spouse/by my dependent parents/ children's at \_\_\_\_\_.

Signature :  
Name :  
Designation:  
Station :

\* (Strike out which is not applicable)