

Application for transfer / retention / choice of station for posting

1. Name & designation :
2. Date of birth / age as on 01.05. :
3. Educational Qualification :
4. Details of departmental training :
5. Date of 1st entry in the Deptt with post held :
6. Present place of posting with date :
7. Details of previous posting(s) with date :
 1. 8.
 2. 9.
 3. 10.
 4. 11.
 5. 12.
 6. 13.
 7. 14.
8. Home state / Home Town :
9. Whether recruited locally through SSC / Employment Exchange :
10. Whether wants transfer / retention :
 - a) In case of transfer choice of stations willing to posted in order of priority (while giving option the transfer policy of RMC, Kolkata may be kept in view)
 1. 2.
 3. 4.
 - b) In case of retention the period upto which retention required :
11. Special ground, if any, for request for transfer :

Date:
Place:

Signature